

**OCCUPATIONAL THERAPISTS AFFILIATED CREDENTIALING BOARD
MADISON, WISCONSIN
MEETING
OCTOBER 10, 2002**

PRESENT: Judith Ficks, Cindy Erb, Linda Roos-Stutz and Kim Senglaub (via telephone)

STAFF PRESENT: Deanna Zychowski, Bureau Director; Wayne Austin, Legal Counsel; Pamela Meicher, Program Assistant; Pamela Haack, Paralegal; Myra Shelton, Executive Assistant

GUESTS: Ron Hermes, WPTA; Michael Steinhauer, WOTA, Liz Schumacher, Wisconsin Medical Society

CALL TO ORDER

Judith Ficks, Chair, called the meeting to order at 9:05 a.m. A quorum of 4 members was present.

AGENDA

Amendments: Discussion of Amendments to Clearing House Rule 02-026
Approval of Minutes; 9/4, 9/12 and 10/02/02

MOTION: Linda Roos-Stutz moved, seconded by Cindy Erb, to adopt the agenda with amendments. Motion carried unanimously.

APPROVAL OF MINUTES OF AUGUST 8, 2002

Corrections: Page 1 - Add Myra Shelton, Executive Assistant and Pamela Haack, Paralegal to Staff present.
Page 2 - Change 5th bullet to read; WPTA representatives have met with Representative Underheim (instead of members of the Health Committee.)
Page 3 – 3rd Paragraph; add “and Executive Assistant” before Myra Shelton; and change legislation to rule.

MOTION: Linda Roos-Stutz moved, seconded by Cindy Erb, to approve the minutes as corrected. Motion carried unanimously.

APPROVAL OF MINUTES OF AUGUST 22, 2002

Corrections: Page 1 – Add Myra Shelton, Executive Assistant to Staff Present.

MOTION: Cindy Erb moved, seconded by Linda Roos-Stutz, to approve the minutes as corrected. Motion carried unanimously.

APPROVAL OF MINUTES OF SEPTEMBER 4, 2002

MOTION: Linda Roos-Stutz moved, seconded by Cindy Erb, to approve the minutes as published. Motion carried unanimously.

APPROVAL OF MINUTES OF SEPTEMBER 12, 2002

Corrections: Page 1 – Change Representative Skindrud’s to Representative Underheim’s.

MOTION: Linda Roos-Stutz moved, seconded by Cindy Erb, to approve the minutes as corrected. Motion carried unanimously.

APPROVAL OF MINUTES OF OCTOBER 1, 2002

MOTION: Linda Roos-Stutz moved, seconded by Cindy Erb, to approve the minutes as published. Motion carried unanimously.

UPDATE ON STATUS OF ADMINISTRATIVE RULES

Myra Shelton, Executive Assistant discussed Clearing House Rule 02-026 and the conversation she had with Representative Underhiem and Senator Robson. Representative Underheim and Senator Robson would like the Board to review the changes recommended on behalf of the American Occupational Therapy Association, Inc.

Wayne Austin, Legal Counsel has spoken to Dick Sweet and suggested that if the Board agrees to those changes, it would satisfy Representative Underheim and Senator Robson’s concerns.

MOTION: Cindy Erb moved, seconded by Linda Roos-Stutz, to remove the language *when providing rehabilitation, neonate, early intervention, or school practice*, from OT 4.04 (1). Motion carried unanimously.

MOTION: Linda Roos-Stutz moved, seconded by Cindy Erb, to add **habilitate** to the definition of “Consultation” in OT 1.02 (3) Definitions to read; “Consultation” means a work-centered, problem-solving helping relationship in which knowledge, experience, abilities and skills are shared with client, family, caregivers, and other professionals, including physicians, in the process of helping to **habilitate** and rehabilitate through the use of occupation therapy. Motion carried unanimously.

MOTION: Linda Roos-Stutz moved, seconded by Cindy Erb, to change the word handicaps in OT 4.03 (2) (e) to disabilities. Motion carried unanimously.

Wayne Austin reviewed changes to be made after discussion and recommendations from Board members. Wayne will draft the changes, email the latest version to Board members and then send the final draft to the legislative committees.

RECESS TO CLOSED SESSION

MOTION: Linda Roos-Stutz, seconded by Cindy Erb, to recess to closed session pursuant to Chapter 19.85(1)(a), (b), (f) and (g). Wis. Stats., for the purpose of reviewing proposed administrative warnings, reviewing case status report and consulting with legal counsel. Roll call vote: Judith Ficks –yes, Cindy Erb – yes, Linda Roos-Stutz – yes, Kim Senglaub - yes. Motion carried unanimously.

Open session recessed at 9:58 a.m.

RECONVENE TO OPEN SESSION

MOTION: Linda Roos-Stutz moved, seconded by Cindy Erb, to reconvene to open session. Motion carried unanimously.

Open session reconvened at 10:30 a.m.

MELISSA J. LEWIS, O.T. – 02 OTB 012

MOTION: Linda Roos-Stutz moved, seconded by Cindy Erb, to approve an Administrative Warning in the matter concerning Melissa J. Lewis, O.T. Motion carried unanimously.

MICHELE J. WILLIAMS, O.T. – 02 OTB 013

MOTION: Linda Roos-Stutz moved, seconded by Cindy Erb, to approve an Administrative Warning in the matter concerning Michele J. Williams, O.T. Motion carried unanimously.

MOTION: Linda Roos-Stutz moved, seconded by Cindy Erb, to close the matter concerning P.R., for prosecutorial discretion in **02 OTB 010**. Motion carried unanimously.

ERIN C. WINN, O.T. – 02 OTB 010

MOTION: Linda Roos-Stutz moved, seconded by Cindy Erb, to approve an Administrative Warning in the matter concerning Erin C. Winn, O.T. Motion carried unanimously.

OTHER BOARD BUSINESS

The next meeting will be a teleconference call on Thursday, October 31, 2002, at 11:30 a.m.

ADJOURN

MOTION: Linda Roos-Stutz moved, seconded by Cindy Erb, to adjourn the meeting at 10:34 a.m. Motion carried unanimously.